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Idaho Dept of Labor Internship Opportunities Program 2024

Description

The Idaho Department of Labor is thrilled to announce the Internship Opportunities Program for 2024. We are seeking dynamic and motivated individuals to join our team and gain hands-on experience in various facets of workforce development. As an intern, you will have the opportunity to contribute to meaningful projects, learn from experienced professionals, and make a positive impact on the labor landscape in Idaho.

Responsibilities

- Assist with research and analysis of labor market trends and economic data.
- Support the development and implementation of workforce development programs.
- Collaborate with department staff on outreach and communication initiatives.
- Contribute to the planning and execution of career fairs and educational workshops.
- Engage in data entry, tracking, and reporting related to employment programs.

Qualifications

- Current student pursuing a degree in business, economics, human resources, or a related field.
- Strong academic performance and a genuine interest in workforce development.
- Excellent communication and interpersonal skills.
- Detail-oriented with strong organizational and time-management abilities.
- Ability to work independently and collaboratively in a team environment.

Experience

- Previous internship or coursework related to workforce development is advantageous but not required.
- Familiarity with data analysis tools or statistical software is a plus.

Skills

- Proficiency in Microsoft Office applications, particularly Excel and PowerPoint.
- Analytical mindset with the ability to interpret and present data effectively.
- Strong written and verbal communication skills.
- Adaptability and a willingness to learn and contribute to the team.

Job Benefits

- Competitive stipend for the duration of the internship.

Hiring organization

Idaho Dept of Labor

Employment Type

Intern

Duration of employment

6 Months

Industry

Human Resources Services

Job Location

Boise, Idaho, United States, 83701,
Boise, Idaho, United States

Working Hours

8

Base Salary

10

Date posted

June 10, 2025

Valid through

27.01.2027

- Networking opportunities with professionals in workforce development.
- Exposure to diverse projects and initiatives aimed at improving the labor market.
- Professional development and mentorship opportunities.
- Potential consideration for future employment opportunities within the Idaho Department of Labor.

How To Apply

Interested candidates should submit their resume, cover letter, and academic transcripts. Please include "IDOL Internship Program 2024 Application" in the subject line. Selected candidates will be contacted for interviews.

The Idaho Department of Labor is an equal opportunity employer committed to diversity and inclusion in the workplace. We encourage applications from candidates of all backgrounds who share our commitment to shaping a robust and inclusive workforce.