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# DCF Internship Unpaid Opportunities 2024

### **Description**

DCF (Department of Children and Families) is offering unpaid internship opportunities for motivated individuals interested in gaining valuable experience in the field of social work and child welfare. As an intern, you will have the chance to work closely with professionals in various departments, contributing to the mission of protecting vulnerable children and families in our community.

### Responsibilities

- Assist caseworkers and supervisors in conducting home visits, assessments, and case management tasks.
- Participate in team meetings, court hearings, and other case-related activities.
- Conduct research and analysis to support program development and policy initiatives.
- Provide administrative support, including data entry, filing, and document preparation.
- Engage with clients and stakeholders to gather feedback and assess service needs.
- Attend training sessions and workshops to enhance knowledge and skills relevant to child welfare practice.

#### Qualifications

• Currently enrolled in a bachelor's or master's degree program in Social Work, Psychology, Sociology, Human Services, or a related field.

### **Experience**

- Previous experience working or volunteering in social services or related fields is preferred but not required.
- Strong interpersonal skills and a compassionate attitude toward working with children and families in need.

#### **Skills**

- Excellent communication skills, both verbal and written.
- Ability to maintain confidentiality and handle sensitive information with discretion.
- Strong organizational skills and attention to detail.
- Capacity to work independently and as part of a team.
- Empathy and cultural competence when working with diverse populations.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint).

### **Job Benefits**

- Gain practical experience in the field of social work and child welfare.
- Opportunity to make a positive impact on the lives of children and families in

# **Hiring organization** DCF

# Employment Type Intern

# **Duration of employment** 6 Months

### Industry

Government Administration

#### **Job Location**

Hartford, Connecticut, United States, 06108, Hartford, Connecticut, United States

### **Working Hours**

8

### **Base Salary**

10

### **Date posted**

June 6, 2025

## Valid through 29.04.2027

### need.

- Access to professional development and networking opportunities.
- Flexible scheduling options to accommodate academic commitments.
- Potential for academic credit, depending on the requirements of your educational institution.

### **How To Apply**

To apply for an internship with DCF, please submit a resume, cover letter, and any required internship documentation to <a href="https://www.nj.gov/dcf/about/employment/internship/">https://www.nj.gov/dcf/about/employment/internship/</a>. In your cover letter, please specify your area(s) of interest within child welfare and your availability for the internship period. Selected candidates will be contacted for interviews.