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Ashworth College Internship Program 2024 Apply Now

Description

The Ashworth College Internship Program offers a unique opportunity for highly motivated individuals to gain valuable work experience in a dynamic and supportive environment. Interns will have the chance to work alongside experienced professionals, contribute to meaningful projects, and develop their skills in a variety of areas.

Responsibilities

- Assist with various administrative tasks, such as scheduling, data entry, and filing.
- Support faculty and staff with research, project management, and event planning.
- Contribute to the development and implementation of marketing and communication initiatives.
- Gain exposure to different departments and functions within the college.
- Participate in professional development opportunities.

Qualifications

- Currently enrolled in a bachelor's degree program, preferably in a field related to education, communication, or business.
- Strong academic record with a minimum GPA of 3.0.
- Excellent communication, interpersonal, and organizational skills.
- Ability to thrive in a fast-paced environment, working independently and collaboratively.
- Proficient in Microsoft Office Suite, with an eagerness to learn new technologies.

Experience

- Previous volunteer or internship experience preferred.
- Prior volunteer or internship experience, especially in education or related fields, is a plus.

Skills

- Time management and organizational skills to balance responsibilities effectively.
- Strong problem-solving and critical thinking abilities to navigate challenges creatively.
- Excellent attention to detail for accuracy and maintaining high standards.
- Initiative and a willingness to take ownership of assigned tasks.
- Strong research and analytical skills to contribute meaningfully to projects.

Job Benefits

Hiring organization
Ashworth College

Employment Type
Intern

Duration of employment
6 Months

Industry
Higher Education

Job Location
Norcross, Georgia, United States,
30093, Norcross, Georgia, United States

Working Hours
8

Base Salary
10

Date posted
May 25, 2025

Valid through
24.02.2027

- Gain valuable work experience in the education sector, building your resume and portfolio.
- Develop and refine essential skills like communication, project management, and critical thinking.
- Network with experienced professionals and gain valuable industry insights.
- Receive a competitive stipend (optional, based on program structure and funding availability).

How To Apply

Stand out from the crowd! Submit your cover letter and resume to <https://www.collegecentral.com/ashworthcollege/AboutUs.cfm>. Be sure to mention "Internship Program 2024" in the subject line.